



**Board of Supervisors  
County of Louisa  
Monday, October 6, 2025  
Louisa County Public Meeting Room  
5:00 PM**

**CALL TO ORDER - 5:00 P.M.**

Mr. Adams called the October 6, 2025, meeting of the Louisa County Board of Supervisors to order at 5:00 p.m.

Attendee Name	Title	Status	Arrived
Tommy J. Barlow	Mountain Road District Supervisor	Present	5:00 PM
Fitzgerald A. Barnes	Patrick Henry District Supervisor	Present	5:00 PM
Christopher C. McCotter	Cuckoo District Supervisor	Present	5:00 PM
H. Manning Woodward, III	Louisa County Supervisor	Present	5:00 PM
R. T. Williams	Jackson District Supervisor	Present	5:00 PM
Duane A. Adams	Mineral District Supervisor	Present	5:00 PM
Rachel G. Jones	Green Springs District Supervisor	Present	5:00 PM

**Others Present:** Christian Goodwin, County Administrator; Chris Coon, Deputy County Administrator; Wanda Colvin, Deputy County Administrator/Director of Finance; Patricia Smith, County Attorney; William Newman, Assistant County Attorney; Alexandra Stanley, Executive Assistant/Deputy Clerk; and Scott Raettig, Director of Information Technology

**CLOSED SESSION**

On the motion of Mr. Barlow, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to enter Closed Session at 5:00 p.m. for the purpose of discussing the following:

1. In accordance with §2.2-3711 (A)(3), discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and
2. In accordance with §2.2-3711(A)(8), consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

**REGULAR SESSION**

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to return to Regular Session at 6:00 p.m.

**RESOLUTION - CERTIFICATION OF CLOSED SESSION**

Voter	Role	Vote
Tommy J. Barlow	Voter	Yes/Aye
Fitzgerald A. Barnes	Seconder	Yes/Aye

R.T. Williams, Jr.	Mover	Yes/Aye
Christopher C. McCotter	Voter	Yes/Aye
Duane A. Adams	Voter	Yes/Aye
Rachel G. Jones	Voter	Yes/Aye
H. Manning Woodward, III	Voter	Yes/Aye

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the following resolution:

**WHEREAS**, the Louisa County Board of Supervisors has convened a Closed Meeting this 6<sup>th</sup> day of October 2025, pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, §2.2-3712 of the Code of Virginia requires a certification by the Louisa County Board of Supervisors that such closed meeting was conducted in conformity with the Virginia Law.

**NOW, THEREFORE BE IT RESOLVED** on this 6<sup>th</sup> day of October 2025, that the Louisa County Board of Supervisors does hereby certify that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting was heard, discussed or considered by the Louisa County Board of Supervisors.

#### **ADMINISTRATIVE ITEMS - 6:00 P.M.**

#### **INVOCATION**

Mr. Barnes led the invocation, followed by the Pledge of Allegiance.

#### **ADOPTION OF AGENDA**

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to adopt the agenda, as amended, with the following changes:

- Added a Discussion to Reconsider the Original Motion on ORD2025-09

#### **MINUTES APPROVAL**

#### **Board of Supervisors Regular Meeting Minutes – September 15, 2025**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to approve the minutes from the September 15, 2025, regular meeting.

#### **BILLS APPROVAL**

#### **Resolution – To Approve the Bills for the Second Half of September 2025 (FY26)**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0,

the Board adopted a resolution approving the bills for the second half of September 2025 (FY26).

### **CONSENT AGENDA ITEMS**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to adopt the Consent Agenda items for October 6, 2025, as follows:

1. Resolution – Authorizing Fire & EMS to Apply for a Virginia Emergency Shelter Upgrade Assistance Grant
2. Resolution- Authorizing a Pass-Through Appropriation for State Fire Program
3. Resolution – Ratifying Action to Waive Landfill Tipping Fees for the Fluvanna/Louisa Housing Foundation
4. Resolution – Posthumously Recognizing the Honorable John R. Cullen
5. Resolution- To Approve and Award a Contract for Tree Services
6. Resolution – To Approve and Award a Contract for Liquefied Petroleum Gas
7. Resolution – To Approve and Award a Contract for Louisa County Airport Parking Lot Paving
8. Resolution – Authorizing a Budget Supplement to Parks, Recreation, and Tourism for an Amazon Community Grant
9. Resolution – Authorizing a Pass Though Appropriation to the Louisa County Airport for State Aviation Funding
10. Resolution – Authorizing Dominion Energy to Operate an Emergency Medical Services Agency in Louisa County of Louisa
11. Resolution – Revising the Current Landfill Fee Schedule to Include Structural and Non-Structural Fill Soils

### **RECOGNITIONS**

#### **Recognition – Proclaiming October 5-11, 2025 as National 4-H Week**

Mr. Goodwin read the proclamation, and Ms. Jones presented a framed copy to Jenny Thompson and Kylie Hoffman, staff members of the Louisa County 4-H and Extension Office.

### **PUBLIC COMMENT PERIOD**

Chairman Adams opened the public comment period.

Mr. Kenneth Daykins, Sr., Mineral District, described loud noise from heavy equipment and containers near his home that causes vibration and disturbance. He said he had contacted the Sheriff's Department and Chairman Duane Adams and urged the County to take corrective action. Chairman Adams thanked him and promised to follow up.

Ms. Vicky Harte, Louisa District, thanked the Board, particularly Christian Goodwin and Supervisor Chris Coon for helping the Town of Louisa during its staffing shortage. She announced the hiring of a new town manager who will coordinate with County leadership. Mr. Goodwin also thanked Finance Director Wanda Colvin for assisting with town financial operations.

With no one wishing to speak, Chairman Adams closed the public comment period.

### **INFORMATION/DISCUSSION ITEMS**

#### **Presentation – Louisa 4-H Update**

Ms. Jennifer Thompson (Extension Agent), Callie Hoffman (Assistant Agent) reported over 2,900 youth enrolled and 232 volunteers across clubs, camps, and enrichment programs. She discussed successful 4-H Camp and scholarships provided by the County. Ms. Hoffman described outreach to local schools through Agricultural Days, Reality Store, and Second Grade Gardens programs.

Youth speakers shared personal stories of growth and leadership. Hurley Lucas spoke about mentoring younger campers, Mackenzie Jackson shared her experiences in livestock clubs, and Austin Frame highlighted 4-H's life-changing impact. All requested expanded meeting space.

Board members, including Chairman Adams and Supervisors, praised the youth for their poise and suggested exploring an Agricultural Center to serve 4-H, FFA, and community needs.

#### **Presentation – Louisa Land Preservation Initiative: Options for Preserving Rural Lands**

Ms. Maggie Breakville, Agricultural and Rural Preservation Coordinator, proposed a three-pronged framework for preserving agricultural and forest lands: (1) zoning and development reforms, (2) agricultural and forestal preservation districts with tiered incentives, and (3) funding mechanisms such as a Land Preservation Service District. She requested Board feedback.

Supervisors Barlow supported developing economic opportunities in agriculture, while Supervisor Adams emphasized protecting working farms and forests. The Board agreed staff were on the right track and encouraged continued development of the plan.

### **UNFINISHED BUSINESS**

(None)

### **NEW BUSINESS/ACTION ITEMS**

#### **Resolution – Authorizing a Pass-Through Appropriation to the Department of Fire & EMS for a Staffing for Adequate Fire and Emergency Response (SAFER) Grant**

The Department of Fire & EMS was awarded a Staffing for Adequate Fire and Emergency Response (SAFER) grant in the amount of \$1,698,974.31 for the period of March 23, 2026 to March 22, 2029 for the hiring of nine (9) additional career staff. The Staffing for Adequate Fire and Emergency Response (SAFER) grant program provides assistance to departments to ensure adequate staffing for safe and effective response. The health and safety of departmental staff and the County's growing response requirements are critically important, and nine (9) additional career staff are needed to assist with ensuring safe and adequate response and to reduce response times in the face of growing demand in several areas of the County, and the added staff would also allow for additional ambulance and fire crews as the demand for services dictate

The grant will provide 75% of all usual employee costs for the first two years and 35% of those costs for the third year of the three-year grant period, following which those costs are the responsibility of the governing body. This funding was not included in the budget and needs to be appropriated at this time.

On the motion of Mr. Williams, seconded by Mr. Barnes, which carried by a vote of 7-0, the Board voted to authorize a pass through appropriation for Staffing for Adequate Fire and Emergency Response (SAFER) grant funding for the hiring of nine additional staff in the Department of Fire and Emergency Medical Services (GL # 20232300-411000-C3212) in the amount of \$2,755,093.50. The source of funding is Staffing for Adequate Fire and Emergency Response (SAFER) grant funding (0202R32-332-010-C3212) in the amount of \$1,698,974.31 and General Fund Balance in the amount of \$1,056,119.19.

**Resolution – Authorizing a Pass-Through Appropriation for Fire & EMS for an Assistance to Firefighters Grant for Fire Equipment**

The Department of Fire & EMS was awarded a AFG grant in the amount of \$409,298.18 for the period of September 30, 2025 to September 29, 2027 to purchase replacement fire hose, turnout gear extractors, RIT Packs, and direct source vehicle exhaust filters that are needed with a match requirement of 10% or \$40,929.82. The Assistance for Firefighters (AFG) grant program provides assistance to departments for critical equipment needs and safety initiatives. Several of the County's fire stations have fire hose that is aging and/or has failed NFPA testing. Three of the County's fire stations do not have turnout gear extractors to properly clean and decontaminate gear after fires and hazardous materials calls. Rapid intervention rescue bags (RIT packs) are used to help rescue trapped firefighters who are out of breathing air. Direct source diesel exhaust particulate systems filter harmful and cancer-causing particulate and gases from the apparatus exhaust. These items were not previously included in the budget and need to be appropriated at this time.

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to authorize a pass through appropriation for Assistance for Firefighter grant funding for the purchase of equipment for the Department of Fire and Emergency Medical Services (GL # 20232300-482000-C3211) in the amount of \$450,228.00. The Source of funding is Assistance to Firefighters Grant (0202R32-332010-C3211) in the amount of \$409,298.18 and the General Fund Balance in the amount of \$40,929.82.

**Discussion – Reconsider the Original Motion on ORD2025-09**

Supervisor McCotter explained that a church's sign application was delayed during ordinance changes, resulting in unintended restrictions. The Board voted unanimously to reconsider the June 16, 2025 ordinance and set an August 15, 2025 effective date to correct the issue.

On the motion of Mr. McCotter, seconded by Mr. Woodward, which carried by a vote of 7-0, the Board voted to reconsider the June 16, 2025 ordinance (ORD2025-09) and set an August 15, 2025 effective date to correct the issue.

**REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES****Committee Reports**

(None)

**Board Appointments**

On the motion of Mr. Williams, seconded by Mr. Woodward, which carried by a vote of 7-0, the Board voted to make the following appointments:

- Appointed Mr. Michael Choate to the Central Virginia Regional Jail Board Authority

**County Administrator's Report**

Mr. Goodwin reported on several topics:

- Hamilton Road Bridge replacement project to begin by late spring or early summer 2026; the new truss bridge will accommodate all emergency and farm equipment.
- Dominion Energy transmission grid improvements underway.
- Locust Creek Fire Station expansion plans discussed to support SAFER-funded staffing.

**PUBLIC HEARINGS**

(None)

**ADJOURNMENT**

On the motion of Mr. Barnes, seconded by Mr. Williams, which carried by a vote of 7-0, the Board voted to adjourn the October 6, 2025, meeting at 6:47 p.m.

BY ORDER OF:  
DUANE A. ADAMS, CHAIRMAN  
BOARD OF SUPERVISORS  
LOUISA COUNTY, VIRGINIA